

**TEXAS ETHICS COMMISSION
CERTIFICATE OF INTERESTED PARTIES
(H.B. 1295 – TEXAS GOVERNMENT CODE CHAPTER §2252.908)**

In 2015, the Texas Legislature adopted House Bill 1295 (H.B. 1295). For contracts entered into on or after January 1, 2016, Texas Government Code Chapter §2252.908 (H.B. 1295) provides that a Texas governmental entity or state agency may not enter into a contract that either (1) requires an action or vote by the governing body of the entity or agency or (2) has a value of at least \$1 million, unless the business entity submits a disclosure of interested parties to the governmental entity or state agency at the time the business entity submits the signed contract to the governmental entity or state agency. The Texas Ethics Commission (Commission) has adopted a certificate of interested parties form (Form 1295) and adopted rules requiring the business entity to file Form 1295 electronically with the Commission. Information from the Commission regarding the requirements, including rules and filing information, are available on the Commission's website at the following links:

<https://www.ethics.state.tx.us/tec/1295-Info.htm>
https://www.ethics.state.tx.us/whatsnew/FAQ_Form1295.html
https://www.ethics.state.tx.us/whatsnew/elf_info_form1295.htm

As a business entity under this law, it is your firm's responsibility to comply with all disclosure laws including Chapter 2252. The City of McAllen as the governmental entity must ensure compliance of the same.

Note: You will be required to register and create an account. Once registered, you will receive an email containing a password setup link. Click on the link to set your password. After you have established an account, you will use your email address, password, and user type (Business Entity) to log in to the filing application to enter the required information on Form 1295. Print a copy of the completed form which includes a unique certification of filing number assigned by the application. An authorized agent of the business must sign the form and have the form notarized. The completed Form 1295 with the certification of filing, signed and notarized must be submitted at the time the signed contract is submitted to the City of McAllen. Failure to comply may result in contract revocation and award to the next compliant contractor/vendor.